Way2Go Expense Management

Automate, digitize & centralize end-to-end spend management system

wipro

Way2Go: An end-to-end one stop solution for expense management

In the current complex business world, companies are finding it difficult to manage their expenses with multiple non-integrated systems such as reporting, expense, budget, cash advance, employee flexi-benefits/claims, and settlements. There is no single application that manages the complete-end-to-end expense management process. Besides, managing company policies and controlling expenses is extremely challenging and shifts the company's focus from core business activities to managing budget and expenses. This leads to longer reimbursements cycle and skewed reports and dashboards.

Fig1 : Solution overview

Wipro Way2Go leverages new age technology and simplifies the expense management experience with an easy-to-use, intuitive expense reimbursement solution that helps optimize cost and improve process efficiency. The Wipro Way2Go platform is hosted on Microsoft Azure, and has a multi-channel access through web and mobile. The platform enables online integration into enterprise systems with quick and straightforward authorization for the employee. The API integrations with multiple technologies and partners enable the platform to offer a rich experience through the end-to-end expense management solution.

Way2Go automates and digitizes the end-to-end expense management process, streamlines approval process, ensures policy compliance and centralizes the entire expense reimbursement process. The focus is on delivering superior user experience through online integration with the partner/enterprise ecosystem using digital technology stack to reduce overall spends of the organization. Way2Go's highly flexible and completely centralized system harnesses aggregation, analytics, mobile, and automation technologies to achieve continuous improvement to expense ROI.

How Way2Go helps organizations

Employee claims expenses in a few easy steps

Step 1
The employee pays and captures the receipt with the app

Step 2
The manager approves the expenditure on the mobile app/portal

Step 3
Automated expense data posted to ERP/ financial software

Manager's work simplified

- All in one expense
- Card management
- Cash advance
- Receipt imaging/ Advanced OCR

- Budget check
- Centralized policy check
- Compliance & Control
- Tax authority management

- ERP/HRMS integrations
- Back office auditing
- Employee settlement
- Accrual management

Improved decision making for CFOs/CXOs

- CFO/CXO dashboard
- AI driven insights
- Real time Analytics
- Customizable reports

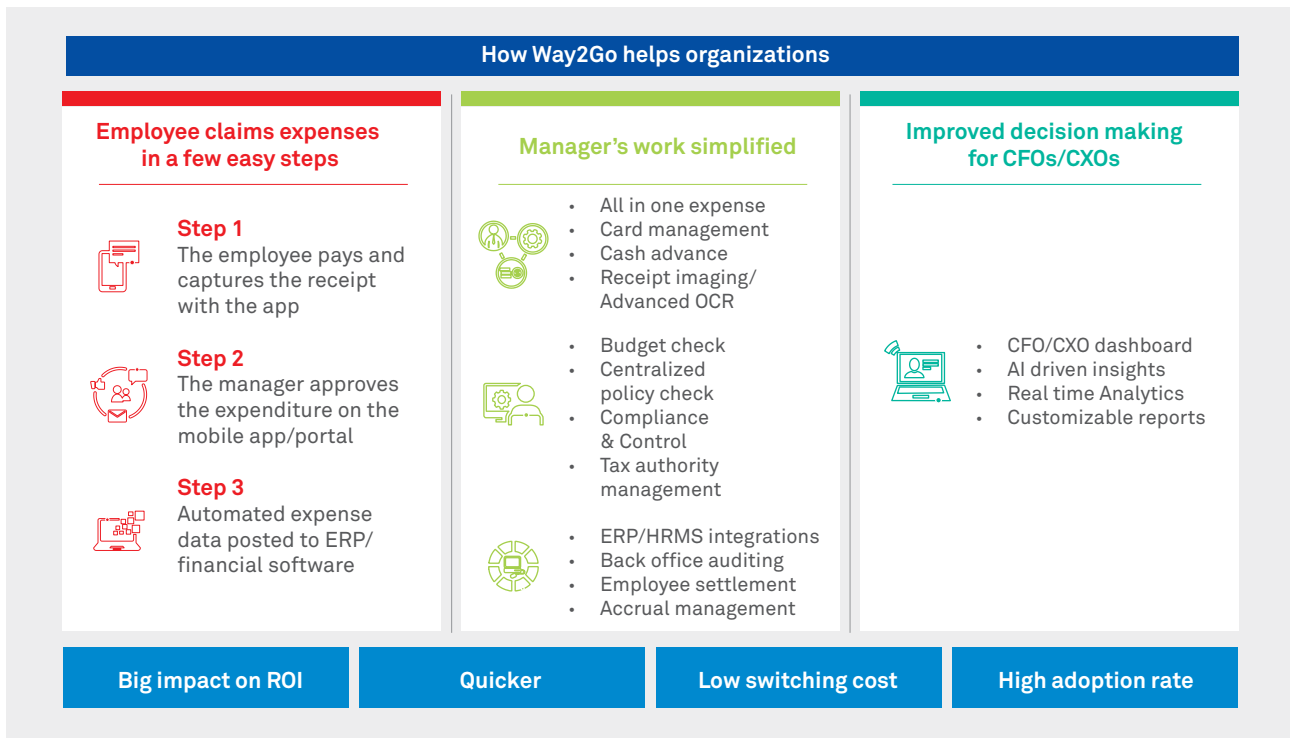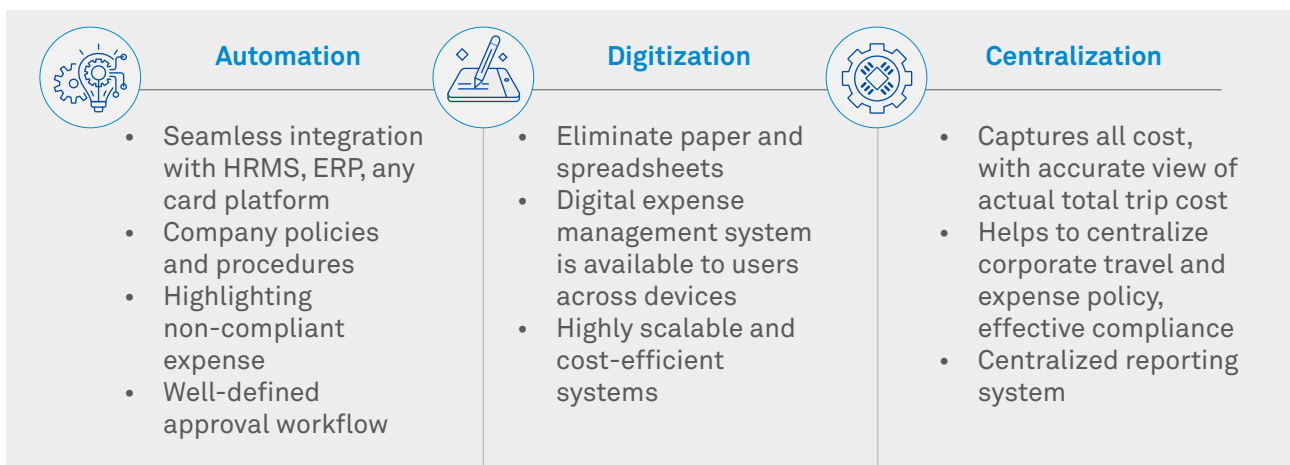| Big impact on ROI	Quicker	Low switching cost	High adoption rate

Fig2 : How Wipro Way2Go helps organizations

Automation, digitization & centralization - to
get a complete holistic, 360 degree and granular
visibility of the complete business spend

Automation

- Seamless integration with HRMS, ERP, any card platform
- Company policies and procedures
- Highlighting non-compliant expense
- Well-defined approval workflow

Digitization

- Eliminate paper and spreadsheets
- Digital expense management system is available to users across devices
- Highly scalable and cost-efficient systems

Centralization

- Captures all cost, with accurate view of actual total trip cost
- Helps to centralize corporate travel and expense policy, effective compliance
- Centralized reporting system

Key benefits

Intuitive user experience

Way2Go cuts out all paper receipts and processes them in the portal. When conducting a credit card payment, all data automatically shows up pre-filled in the software.

Cost optimization

Hosted on the cloud, Wipro Way2Go does not require any investment for physical infrastructure and maintenance, thereby reducing the overall cost. The platform simplifies the expense management process and reduces the overall processing cycle time.

Higher policy compliance

Automated policy and compliance check that fosters fraud detection. The system automatically tracks the compliant and non-compliant expenses and routes any expense that needs any exceptional approval.

Valuable insights

Wipro Way2Go's advanced analytics provides enhanced visibility into overall costs and trends. Data can be drilled down to the finest level for smart decision-making and effective spend planning. It also leverages prescriptive analytics to identify the likelihood of future outcomes based on historical data.

Independence & control

Robust business rules ensure consistent policy enforcement, putting organizations in complete control of their expense management process.

Touch-less system - safety and security

The completely paperless and touchless system eliminates the need for papers, thereby reducing the risks.

Highly customizable & configurable system

Supports all types of workflow automation and any exceptional workflow approval. Unlimited flexi fields allow corporate to capture fields/data required to run the business.

Wipro Way2Go is an all-in-one centralized expense management platform that ensures policy compliance while delivering superior user experience

Wipro Way2Go's advanced analytics provides enhanced visibility into overall costs and trends that helps smart decision-making and effective spend planning

Key features

All-in-one expense
- Travel / non-travel claims
- Employee flexi-benefit claims
- Reimbursements
- Admin claims
- Travel allowance / per diems

Cash advance management system
- Travel and non-travel advance
- Forex request, forex gain/loss
- Imprest / petty cash
- Currency revaluation

Compliance & control
- 100% audit
- Automated policy and compliance check
- Duplicate expense highlighter
- Click and capture – approval workflow

Card management system
- Corporate / personal credit card
- Smart card / pre-paid card import
- Forex card / international travel card

Tax authority
- Real-time input credit calculation
- GST/VAT savings on foreign travel
- GST/VAT reimbursements through partners

Accrual management system & IFC (Internal Finance Control)
- Forex advance revaluation
- Accounting for travel on real time basis

Mobile-first approach
- Expense OCR capability
- Scan and capture receipt
- Automated expense creation

Budget & reconciliation
- Budget control
- Company card reconciliation integration
- HRMS integration
- ERP integration
- Web services
- Single-sign-on (SSO), FTP

Analytics
- Standard report catalogue
- Customizable reports and dashboard
- CFO dashboard

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